

Weekly ReportEE491

Date: 2/10/2014

Group Number and Name	#10 - Team Cenergy
Client/Advisor	Honeywell, FM&T / Dr. Ajarapu
Attendees/Role	Jeremiah Janssen - Group Leader Tym Wood - Communications Specialist Tori Sorensen - Web Master Chen Cheng - Key Idea Holder Kailey Mcguire - Key Idea Holder

Past week accomplishments

What was done, who did it, and when it was done

- ❖ As a group we met with Dr. Ajarapu and discussed the slides that were sent to us from our customer Bob Dearth on behalf of Honeywell. We formed a very rough very basic plan of attack, but found that we still had questions.
- ❖ Tym was put in charge of contacting Bob Dearth to set up a conference call for next Wednesday at 1PM. The call has been confirmed.
- ❖ Tori set up a doodle to find us a new group meeting. The new group meeting has been scheduled for Friday at 1PM.

Plan for coming week

What to do, who, and when should it be done

- ❖ Group meeting Monday with Dr. Ajarapu
 - Conference call with Bob Dearth to discuss our questions and get a more detailed idea of what Honeywell is looking for.
- ❖ Tori to start outline for our website.
- ❖ Kailey and Chen to continue research similar project plans that are already in motion by other companies. Continue to report in our weekly group meetings.

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Pending Issues

- ❖ Clear up vagueness in project specifications
- ❖ Possible addition of a second advisor

Individual Contributions

- ❖ Tym submitted the weekly report
- ❖ Tori scheduled meeting times
- ❖ Tym set up conference call with Bob Dearth

Individual hourly Contributions

<u>NAME</u>	<u>Hours this week</u>	<u>HOURS Cumulative</u>
Jeremiah	1	4
Kailey	1	4
Tym	1.5	5.5
Tori	1.5	4.5
Chen	1	4

Comments and extended discussions: